

**MINUTES OF JANUARY 25, 2018
BOARD OF DIRECTORS MEETING
QUAKER HILL COMMUNITY ASSOCIATION**

CALL TO ORDER

The meeting, held at the Quaker Hill Community Center, 1175 Quaker Hill Drive, Alexandria, Virginia, was called to order by President Marjorie Stein at 7:00 PM.

BOARD MEMBERS PRESENT:

Marjorie Stein, President
Stephen Kahn, Vice-President
Rose Gillespie, Treasurer
Ed Lacy, Director
Stephen Stine, Secretary – arrived at 7:05 p.m.

BOARD MEMBER ABSENT: None.

OTHERS ATTENDING:

Tim Kirchner, Northern Virginia Management (NVM)

POLICE REPORT – Reporting officer cautioned residents to keep windows locked at night, even during unseasonably warm weather. In general crime is down throughout the City.

MEMBERS FORUM:

Marcy Greenberger – Left at 7:52

ELECTION OF BOARD MEMBERS: All Board members were re-elected to same positions by unanimous vote.

PARKING COMMITTEE: The parking committee discussed some repeat offenders. The Board suggested ways to enforce against repeat offenders, including towing without further warning. The Committee suggested sending a notice to bring the offenders in for the next Board meeting for a hearing, and if they do not appear, assessing them a \$50 fine. The parking committee wishes to continue to assess the situation. Tim suggested contacting him to have towing company come out frequently to try to catch offenders. The Board also suggested repainting or remarking visitor spots, and asked Tim to get an estimate on repainting a “Vistor” or Vistor Only” on each visitor spot.

APPROVAL OF MINUTES: No minutes were offered for approval.

ARHA REPORT: Ed reported he hoped to have more information about ARHA’s new CEO’s goals and priorities in the coming months.

HEARINGS: There were no hearings.

COVENANTS: There were no covenant hearings.

LANDSCAPE: The Board noted that the Landscape Committee had planted tulips around the QHCA welcome signs.

FINANCIAL REPORT: Steve K explained Fidelity's two CD balances for Cap. One Bank and Cathay Bank, Los Angeles, and explained the two \$50,000 and \$43,000 CD's and summarized the interest gained thus far.

Tim explained that Congressional CD's were supposed to come due in May 2018, but one was erroneously due in November 2017. Tim forgot to mention in annual meeting. The Board agreed its financial transactions must be transparent and that the Board and its management company exercise due diligence to keep all members fully apprised of financial investments.

NEW BUSINESS: The Board discussed American Pool demand letter and claim of breach, opportunity to cure, and threat of liquidated damages of \$3850. Steve S. gave legal assessment and Steve K. and Ed moved and seconded to have Tim send letter to American Pool denying claim. The Board unanimously agreed on this action.

The Board discussed the clubhouse pool bathroom estimates from ABC Design & Build, Reston Painting & Contracting, and Urban Contracting. The Board determined to discard ABC bid and get more information from Reston on brands and missing items, such as lighting.

NEXT MEETING: Scheduled for February 22, 2018

PRIVILEGED: The Board entered privileged session at 8:18 and concluded at 9:04; briefly re-entered privileged session at 9:29-9:31.

ADJOURNMENT: The meeting was adjourned at 9:36 p.m.

Respectfully submitted,

/s/ Stephen J. Stine, Secretary