

**MINUTES OF JUNE 22, 2023**  
**BOARD OF DIRECTORS MEETING**  
**QUAKER HILL COMMUNITY ASSOCIATION**

**CALL TO ORDER**

The meeting held via teleconference (Zoom Meeting), was called to order by President Mary Beth Cockerham at 7:00 PM.

**BOARD MEMBERS PRESENT:**

Mary Beth Cockerham, President  
Marjorie Stein, Vice President  
Rose Gillespie, Treasurer  
Lennin Lopez, Secretary/ARHA Director  
Marci Greenberger, Director

**OTHERS ATTENDING:**

Jody Lee, SFMC  
Paul Hoftzyer, 1228 Dartmouth Rd.; left meeting at 8:30pm  
Hilary Wanke, Clover College Park HOA; left meeting at 7:30pm  
Annette Smith, 1236 Dartmouth Rd.; left meeting at 8:30pm  
John Sesler, 1100 Quaker Hill Drive; left meeting at 7:30pm  
Pat Webb, 1222 Dartmouth Rd; left meeting at 8:20pm  
Dominique Mack, 1271 Quaker Hill Dr.; left meeting at 8:30pm  
Burt Gravallesse, 1201 Quaker Hill Dr.; left meeting at 7:53pm  
Cirilo Paulo, left meeting at 8:30pm

**DUKE STREET IN MOTION:** Hilary Wanke of the Clover College Park HOA briefed all attendees on the City of Alexandria's proposed plan to install a designated bus lane on Duke Street. The proposed plan would cut off access to Yale Street for anyone travelling east on Duke Street. A City Council meeting is scheduled on Tuesday, June 27, 2023 for anyone who would like to voice their opinion.

**OPEN FORUM:**

- A homeowner informed the Board that residents are not adhering to the quiet weekend hours. Many are producing loud noises that include leaf blowers.
  - Mary Beth replied that it has been noted and a reminder will be put in the newsletter.
- A homeowner asked about the status of the erosion project.
  - Mary Beth replied that phase two is not scheduled for this year due to the expense of the trickle stream repair. Currently trying to evaluate if phase one resolved the issue.

- A homeowner requested that the Board contact the utility company about two exposed power boxes in the community.
  - Mary Beth replied that Dominion Energy will be contacted.

COVENANTS: Mary Beth wanted to remind all residents to make sure you are addressing any inspection violations.

LANDSCAPING: The Board informed attendees that the plant beds have been planted around the community and seeding has been completed.

APPROVAL OF MINUTES:

- The Board reviewed the minutes for the May 2023 meeting. Rose motioned to approve the minutes; Marci seconded. The Board unanimously approved the minutes.

FINANCIALS: Rose informed all attendees about the major spring projects that have occurred including repairs at the pool and community room.

PARKING: The Board discussed two different parking vendor proposals, Community Boss and Parking Pass, to help manage parking in the community, including the guest parking violations. Marci moved to accept the proposal from Community Boss for \$2,700, Rose seconded. The Board unanimously approved the proposal.

NEW BUSINESS:

- The Board reviewed a proposal submitted by District Builds to replace a recess light in the women’s bathroom for \$250.00.
  - Rose motioned to approve the proposal; Marci seconded. The proposal was unanimously approved.
- The Board reviewed a proposal submitted by Mike Lee and Son’s to place two heavy duty aluminum ramps in front of the trash can storage shed for \$625.00.
  - Marjorie motioned to approve the proposal; Rose seconded. The Board unanimously approved.
- The Board reviewed a proposal by VSC Fire and Security to replace one rusted 2-inch pipe stand for \$833.90 shortly after the pool season ends.
  - Marjorie motioned to approve the proposal; Rose seconded. The Board unanimously approved the proposal.
- The Board reviewed a proposal submitted by High Sierra Pools to replace a valve at the pool for \$1,360.
  - Rose motioned to approve the proposal; Marjorie seconded. The Board unanimously approved the proposal.
- The Board voted to approve a reimbursement to Rose Gillespie for the purchase of pool flowers in the amount of \$117.60.
  - Marci motioned to approve the reimbursement; Lennin seconded. The Board unanimously approved the reimbursement.

- The Board discussed a monthly lifeguard bonus of \$50 per month from June – August.
  - Marci motioned to approve the bonus; Rose seconded. The Board unanimously approved the bonus.

PRIVILEGED: Rose moved to convene in executive session to consider personnel matters; consult with legal counsel, discuss, and consider contracts, pending or probable litigation, and matters involving violations of the rules and regulations. Marci seconded. The Board entered executive session at 8:19pm.

Marci motioned to move out of executive session at 8:33pm.; Rose seconded. The Board unanimously approved to move out of executive session.

ADJOURNMENT: Marci moved to adjourn; Rose seconded. The Board unanimously approved to adjourn at 8:40pm.

NEXT MEETING: Scheduled for July 13, 2023, at 7:00pm.

Respectfully submitted,  
Lennin Lopez, Secretary/ARHA Director