

**DRAFT MINUTES OF JULY 27, 2017  
BOARD OF DIRECTORS MEETING  
QUAKER HILL COMMUNITY ASSOCIATION**

**CALL TO ORDER**

The meeting, held at the Quaker Hill Community Center, 1175 Quaker Hill Drive, Alexandria, Virginia, was called to order by Vice President Stephen Kahn at 7:02 P.M.

**BOARD MEMBERS PRESENT:**

Marjorie Stein, President, arrived at 7:12 p.m.  
Stephen Kahn, Vice President  
Stephen Stine, Secretary  
Rose Gillespie, Treasurer

**BOARD MEMBERS ABSENT:**

Ed Lacy, ARHA Director

**OTHERS ATTENDING:**

Tim Kirchner, Northern Virginia Management  
Marci Greenberger left at 8:32 p.m.

**POLICE LIAISON:** Not available

**APPROVAL OF MINUTES:**

The minutes from the June 2017 meeting were amended and approved. Motion: Stephen Stine, Second, Rose; vote was unanimous.

**ARHA REPORT:**

Not available.

**PARKING:** The Board discussed the email about the parking issue on Ellsworth. A friendly reminder letter will be sent.

**LANDSCAPE COMMITTEE:** The committee is awaiting feedback and a final draft of their proposed roles and responsibility guidelines.

**LIFEGUARD AWARD:**

The Board approved a \$50 cash award directly to the lifeguard. Motion-Rose, Second-Stephen Stine; vote was unanimous. The Board also discussed the lifeguard request to extend the pool hours (which are restricted by the contract.)

**COVENANTS:**

- The Board discussed the citation about an overgrown tree. NVM clarified the encroachment issue and the reason for the citation.
- The Board also discussed the need for a hearing on a previous citation. The hearing will be held at the August Board meeting.
- The Board discussed a current construction project that needed to file the appropriate paperwork.

RECYCLE BIN: The Board approved the cost of a recycle bin for pool area use. Motion-Rose, Second-Stephen Stine; vote was unanimous

**LANDSCAPING:**

The Board reviewed the proposal from Chapel Valley to clear the area behind Ellsworth. NVM will follow up on the clarifications needed.

**AUDIT:**

NVM noted that the 2017 Audit was underway.

**ACTION ITEMS:**

The Board reviewed the action item list from the June Board meeting.

**EXECUTIVE SESSION:** The Board went in to Executive session at 8:55 p.m. and ended the Executive session at 9:20 p.m.

**ADJOURNMENT:** The meeting was adjourned at 9:22 p.m.

**NEXT MEETING:** The next Board meeting will be August 24, 2017.

Respectfully submitted,  
Rose Gillespie  
Treasurer