

Draft Minutes of December 6, 2016  
Twenty-Seventh Annual Meeting  
Quaker Hill Community Association

CALL TO ORDER

The meeting, held at the Quaker Hill Community Center, 1175 Quaker Hill Drive, Alexandria, Virginia, was called to order by President Marjorie Stein at 7:00 p.m.

BOARD MEMBERS PRESENT

Marjorie Stein, President  
Rose Gillespie, Treasurer  
Ed Lacy, Director

BOARD MEMBERS ABSENT

Stephen Kahn, Vice President  
Stephen Stine, Secretary

PROOF OF QUORUM

Tim Kirchner, NVM Management, provided proof of quorum (81 proxies, 11 attending).

2015 MINUTES

A motion to waive the reading of the 2015 minutes was moved and seconded. The motion passed unanimously.

POLICE REPORT

Sgt. Plank, police liaison for the City of Alexandria, introduced himself to the members. Sgt. Plank discussed his work and background with the police department and reported on community activity at and around the Quaker Hill area. He provided a breakdown on the calls for our area (not including the shopping center.) There were 58 calls. Some of these include 12 assaults, 8 trespassing calls, 25 property calls, 4 drug related calls and 1 robbery. On May 24<sup>th</sup>, 5 larcenies from cars were reported from the community. He also discussed issues with package thefts and car thefts when cars are left running to warm up in cold weather. There was a question and answer period about the calls and about crime in Alexandria.

ALEXANDRIA RENEW ENTERPRISES

The representative from Alexandria Renew Enterprises did not attend the meeting, but the residents discussed some of the water and plumbing issues that have affected the community in the past. A new homeowner, who was present at the meeting, currently works for the Virginia American Water Company and shared information and answered questions.

PRESIDENT'S REPORT

Marjorie Stein reviewed the responsibilities of the Board and the usual items that are reviewed and managed at the monthly Board meetings. She noted both routine items, such as major management and maintenance contracts, as well as long term items. Items reviewed by the Board may include financial investments, long term reserve studies, common area maintenance and contracts (paving, streets, lighting, sidewalks, etc.) as well as policy resolutions and community/ committee input. Marjorie also reviewed the issues that were addressed with the new pool company, the new pond company, the snow removal company and ongoing issues with the City of Alexandria and the Transportation Management Program.

#### TREASURER'S REPORT

Rose Gillespie reviewed the 2016 expenditures and the 2017 assessments. There was a question and answer session on the specifics of the assessments and how they were determined. The Board also discussed some of the major projects that were not anticipated by the Reserve Study such as the fire hydrant replacement, the mailbox replacement and the need to address some of the erosion areas in the community. Anticipated projects for 2017 were also reviewed.

#### LANDSCAPE REPORT

The Board and the members present discussed the some of the major contracts such as landscape maintenance, tree maintenance and pond maintenance.

#### COVENANTS REPORT

There was not a formal covenants committee report, but Marjorie explained the process and discussed some of the issues (such as no outdoor televisions).

#### INTRODUCTION OF CANDIDATES

The candidate introduced herself and spoke to the members present. There were no nominations from the floor. Voting was by acclamation.

#### OPEN FORUM

The meeting members discussed traffic issues affecting the community. Members asked about the ARHA redevelopment process that is underway.

#### ARHA REPORT

Ed Lacy discussed the progress of the ARHA redevelopment project across the City. He noted that it will be a three to four year process, with five different developments underway. He anticipated that Quaker Hill would be the third or fourth redevelopment to take place. The first will be near the Charles Houston School late next year. Once a contract is in place, 120 days are needed to relocate the existing residents before construction can take place. The group discussed possible impacts to the Quaker Hill community.

#### ELECTION RESULTS

There was only a single candidate and voting was by acclamation. Rose Gillespie was elected to the Board.

#### ADJOURNMENT

The meeting was adjourned at 8:26 p.m.

Respectfully submitted,  
Rose M. Gillespie  
Treasurer