

QUAKER HILL COMMUNITY ASSOCIATION
c/o Northern Virginia Management
4306 Evergreen Lane, Suite 101
Annandale, VA 22003
(703) 941-9002 FAX (703) 941-9005
nvm@northernvirginiamanagement.com

May 7, 2018

RE: 2018 QUAKER HILL POOL PASSES

Dear Quaker Hill Resident:

Enclosed you will find the 2018 Facilities Pool Application for you to complete and return to our office. Please note that beginning this year, ALL residents of Quaker Hill that use the pool must be listed on the Application, along with their date of birth. There must also be an emergency contact person and telephone number listed on each application.

Beginning in 2016, we will no longer be issuing actual pool passes. Anyone using the pool will have to register with the lifeguard each time he or she enters the pool. The information that was provided on the 2018 Pool Facilities Application will be verified, and residents will be asked to sign-in on a designated form. Only those persons listed on the Facilities Pool Application will be allowed entry into the pool.

We strongly urge all residents to read the pool Rules and Regulations, especially those dealing with appropriate language and decorum, as there were incidents last year that required outside intervention. For the safety and concern for all residents, infractions to these Rules and Regulations will not be tolerated.

We would also like to remind you that guests must be escorted by an eligible pool user who is eighteen (18) years of age or older. Guests will not be admitted to the pool without such an escort. All guests must also register with the pool lifeguard prior to entering the pool. The conduct of the guest is the responsibility of the escort. The fee for a guest pass per day is \$2.00 per guest. An eligible pool user, eighteen (18) year of age or older, may bring a maximum of five (5) guests per household.

Have a safe summer at the pool!

Sincerely,

Timothy Kirchner
Community Manager

MEMORANDUM

DATE: May 7, 2018
TO: All Quaker Hill Owners/Residents
FROM: Timothy Kirchner, Community Manager
REFERENCE: 2018 Pool Season Information

The Quaker Hill pool will open for the 2018 season on Saturday, May 26th, at 10:00 a.m. Please note the following times and dates for the pool:

2018 POOL OPERATING HOURS

Monday - Friday - 12:00 p.m. - 8:00 p.m.
Saturday, Sunday, Holidays - 10:00 a.m. - 8:00 p.m.

On public school days, the pool will open at 2:00 p.m.

September 3, 2018, Labor Day, is the last day of the 2018 pool season.

Residents who are not owners must have written permission from the owners of their units to register. A separate memo is being sent to those owners who are leasing their units, and whose lessor status is on file at NVM, to remind them to provide permission if they desire their tenants to have pool privileges. Tenants who have not received permission to register should contact their landlords. The letter of permission must accompany the Facilities Pool Application.

In order for an owner or tenant to use the pool, the homeowner's assessments must be paid in full. Permission to register or use the pool will be denied to anyone whose assessments, or whose landlord's assessments, are not paid up-to-date.

The new program, instituted in 2016, consists of individual pool records for each unit (Unit Pool Records - UPRs), that are kept by the lifeguard on duty. Anyone using the pool will have to register with the lifeguard each time he or she enters the pool. The information that was provided on the Pool Facilities Application will be verified, and residents will be asked to sign-in on a designated form. Only those persons listed on the Facilities Pool Application will be allowed entry into the pool. **Pool users ages 16 and older must provide a government issued identification card with address and birth date.**

Pool users 16 years of age and older without a valid driver's license may obtain a legal identification card from the Virginia Department of Motor Vehicles for \$10. See the website www.dmv.virginia.gov/drivers/#id/adult_id.html for more information.

Guest passes will be available from the lifeguards for \$2.00 each. No more than five (5) guest passes will be given out at any one time **per household**. **Guests must be escorted by an eligible pool user who has a valid facilities UPR and is eighteen (18) years of age or older; the eligible pool user(s) must stay with the guest(s) at all times.** For your convenience and reference, a copy of the pool rules and regulations is attached.

QUAKER HILL COMMUNITY ASSOCIATION 2018 FACILITIES POOL APPLICATION

APPLICANT NAME(S):	PHONE NUMBERS
	(H)
	(W)
	(H)
	(W)
ADDRESS:	

<u>Office Use Only</u>	Names of all persons occupying residence INCLUDING APPLICANTS ABOVE	Date of birth	Age as of May 26, 2018

Facilities Pool Application will not be issued without at least one emergency contact	
(MUST BE COMPLETED) In case of emergency, contact :	
NAME	PHONE NUMBER
NAME	PHONE NUMBER

IN CONSIDERATION OF USING THE QUAKER HILL COMMUNITY ASSOCIATION POOL AND FACILITIES, APPLICANT(S) AGREE(S) TO ABIDE BY THE ASSOCIATION RULES AND REGULATIONS REGARDING THE FACILITIES.

Signed: _____ Date: _____

MEMORANDUM

DATE: May 7, 2018
TO: Quaker Hill Non-Resident Owners
FROM: Timothy Kirchner
Community Manager

REFERENCE: 2018 Pool Registration for Tenants

Attached is the memorandum announcing the pool registration procedures and schedules for Quaker Hill for 2018.

If you are leasing your unit, your tenants must have your written permission to use the pool. To give such permission, please complete the attached letter of permission, sign it, and provide it to your tenants. Your tenants ***must*** present that letter with their Facilities Pool Application in order to be registered as permissible pool users.

Please remember that your homeowner's assessments must be paid in full in order for your tenants to register for and use the pool.

Under the swimming pool Rules and Regulations, "A non-resident member who leases his/her unit, and gives the tenant(s) permission to use the pool, is not entitled to use the community facilities."

QUAKER HILL COMMUNITY ASSOCIATION

2018 LETTER OF PERMISSION

DATE: _____

FROM: _____
(Print Name)

(Quaker Hill Address)

TO: Quaker Hill Community Association

RE: Permission for Tenant to Use Community Facilities

In accordance with Policy Resolution No. 10 of the Quaker Hill Community Association, I give permission for my tenant:

(Print Name)

(Print Address)

and members of his/her immediate household to register for and use Quaker Hill community facilities. By registering, my tenant and the members of his/her household understand that they are bound by the Rules and Regulations governing those facilities.

I understand that my homeowner's assessments must be paid in full for my tenants and the members of his/her household to register for and use the community facilities. I further understand that, while I lease my residence unit at Quaker Hill I am not entitled to use the community facilities.

(Signature of Owner)