

**MINUTES OF APRIL 23, 2020  
BOARD OF DIRECTORS MEETING  
QUAKER HILL COMMUNITY ASSOCIATION**

**CALL TO ORDER**

The meeting, held via teleconference (Go To Meeting), was called to order by President Mary Beth Cockerham at 7:09 PM.

**BOARD MEMBERS PRESENT:**

Mary Beth Cockerham, President  
Rose Gillespie, Treasurer  
Lennin Lopez, Secretary/ARHA Director

**BOARD MEMBER ABSENT:**

Stephen Stine, Vice-President  
Marjorie Stein, Director

**OTHERS ATTENDING:**

Tim Kirchner, Northern Virginia Management (NVM)

**APPROVAL OF MINUTES:** The March 2020 minutes were approved, as amended. Rose moved to approve the minutes as amended. Lennin seconded; the Board unanimously approved.

**MEMBERS FORUM:** The Board discussed emails received from residents regarding the landscaping and foot traffic around the pond. The Board will respond by informing residents to continue practicing social distancing while near a heavy foot traffic area. The Board also discussed sending out Go To Meeting invites to residents in order to attend future Board meetings.

**COVENANTS:** The Board discussed a fence proposal submitted by a homeowner. The application was denied by the Board but suggestions were made.

**LANDSCAPE:** The contract submitted by Chapel Valley regarding Plant and Tree installation around the community was reviewed by the Board. Rose moved to approve the Chapel Valley contract, Lennin seconded. The contract was unanimously approved by the Board.

**MANAGERS REPORT:**

- NVM is still working with vendors to acquire new pool furniture. Before a decision is made, the Board wants to review the current pool furniture inventory.
- NVM has completed 3 items off of the short-term action list.

NEW BUSINESS:

- The 2020 pool applications will start going out to all residents within the next 2 weeks.
- The Board has requested that all pool repair proposals be put on hold until a determination can be made regarding if the pool will be able to open this season. Due to the ~~uncertainty~~ **cost and scope of the repairs and the complete renovation noted in the Reserve Study**, the Board will still request 2 additional bids.

NEXT MEETING: Scheduled for May 21, 2020 at 7:00 p.m.

PRIVILEGED: The Board entered executive session at 8:24 p.m. and concluded at 8:27 p.m.

ADJOURNMENT: The meeting was adjourned at 8:29 p.m.

Respectfully submitted,  
Lennin Lopez, Secretary/ARHA Director