

**MINUTES OF JUNE 25, 2020
BOARD OF DIRECTORS MEETING
QUAKER HILL COMMUNITY ASSOCIATION**

CALL TO ORDER

The meeting held via teleconference (Go To Meeting), was called to order by President Mary Beth Cockerham at 7:02 PM.

BOARD MEMBERS PRESENT:

Mary Beth Cockerham, President
Rose Gillespie, Treasurer
Lennin Lopez, Secretary/ARHA Director
Marjorie Stein, Director

BOARD MEMBERS ABSENT:

Stephen Stine, Vice-President

OTHERS ATTENDING:

Tim Kirchner, Northern Virginia Management (NVM)
Paul Hoftyzer, Homeowner departed meeting at 7:40pm
Todd Goehler, Homeowner departed meeting at 7:40pm
Marci Greenberger, Homeowner departed meeting at 9:24pm

APPROVAL OF MINUTES: The May 2020 minutes were approved, as amended. Marjorie moved to approve the minutes as amended. Rose seconded; the Board unanimously approved.

MEMBERS' FORUM: Paul Hoftyzer and Todd Goehler expressed their concerns regarding the erosion behind their homes and around Dartmouth Rd. They explained to the board that when there is heavy rain, water and debris streams down causing erosion. This debris also washes down into the pond, which may be causing the unpleasant odor. The Board informed Mr. Hoftyzer and Mr. Goehler that they will look into what can be done.

COVENANTS: NVM informed the board that about 80% of the home inspections have been completed. The reported graffiti on an Ellsworth home is being addressed by NVM.

LANDSCAPE:

- The Board reviewed and discussed the Chapel Valley contracts regarding cleaning out the overgrown area behind homes on Quaker Hill Dr. and Ellsworth St. Marjorie moved to approve both contracts, Lennin seconded. The Board unanimously approved both Chapel Valley contracts.

- The Board discussed the drainage/erosion issue brought to their attention by Paul Hoftyzer and Todd Goehler earlier in the meeting. The Board directed NVM to gather proposals for this issue.
- The Board also discussed a request by a homeowner regarding community space in front of his or her home not being addressed by the landscaping company. The Board requested a plat from the homeowner.

MANAGER’S REPORT:

- NVM informed the Board that the audit has started.
- NVM also informed the Board that Action item #4 on the Long-Term projects has been addressed (Remove trash behind Ellsworth homes).
- NVM has completed the trespassing forms and submitted them to the Alexandria Police Dept. NVM has also ordered 4 “No Trespassing” signs that will be placed throughout the community.

POOL:

- The Board discussed the Addendum to the Pool Management Contract. Marjorie moved to approve the addendum; Rose seconded. The Board unanimously approved the addendum.

NEW BUSINESS:

- NVM has informed Solitude Management about the constant trash and algae issues around the pond.
- NVM discussed the pool renovations that the Board was considering. NVM concluded that the core of the pool is in good conditions and should last another 30 years. New walkway entrance into the water should be considered and the decking around the pool needs to be addressed for repair/renovation. The Board directed that NVM get proposals for these renovations
- Re: emails sent to NVM dated 06/25/2020; concerns from a homeowner regarding communications from NVM. This issue was brought up in the past and was addressed. The Board determined that no further action was required.

NEXT MEETING: Scheduled for July 23, 2020 at 7:00 p.m.

PRIVILEGED: The Board entered executive session at 9:25 p.m. and concluded at 9:38 p.m.

ADJOURNMENT: The meeting was adjourned at 9:43 p.m.

Respectfully submitted,

Lennin Lopez, Secretary/ARHA Director