

**MINUTES OF JULY 28, 2022
BOARD OF DIRECTORS MEETING
QUAKER HILL COMMUNITY ASSOCIATION**

CALL TO ORDER

The meeting held via teleconference (Go To Meeting), was called to order by Director, Marci Greenberger at 7:04 PM.

BOARD MEMBERS PRESENT:

Rose Gillespie, Treasurer
Lennin Lopez, Secretary/ARHA Director
Marci Greenberger, Director

BOARD MEMBERS ABSENT:

Mary Beth Cockerham, President
Marjorie Stein, Vice-President

OTHERS ATTENDING:

Tim Kirchner, Northern Virginia Management (NVM): Showed present during meeting but was unresponsive.

John Chesky, 1110 Dartmouth Rd.; left meeting at 7:36pm

Dominique Mack, 1271 Quaker Hill Dr.; left meeting at 7:36pm

APPROVAL OF MINUTES: The Board reviewed the June 2022 minutes. Rose motioned to approve the minutes as amended, Marci seconded. The Board unanimously approved the June 2022 minutes as amended.

MEMBERS' FORUM:

- John Chesky informed the Board of his current landscaping plans that were approved by NVM sometime before July 18, 2022. The anticipated work completion date is September 9, 2022, and John wanted to make everyone aware.
 - Rose acknowledged and will add notes.

ARHA REPORT: One of ARHA's units had water damage inside the unit and will be undergoing a renovation. The project should last no more than 45 days.

PARKING COMMITTEE: The Board will start tagging cars that violate the guest parking policy in August and is asking for volunteers for assistance.

LANDSCAPING: Rose will follow up on landscaping proposals that were previously approved and paid for; to make sure the work is being completed.

POOL: The new umbrella for the lifeguard along with the new umbrella stands are now at the pool.

NEW BUSINESS:

- The Board reviewed the proposal submitted by Solitude Lake Management to rebuild or replace the pump at the pond for \$2,118.00.
 - Marci motioned to approve the proposal; Lennin seconded. The Board unanimously approved the proposal.
- The Board reviewed the proposal submitted by Chapel Valley to plant grass around the overflow grate at the pond for \$1,042.42.
 - Marci motioned to approve the proposal; Rose seconded. The Board unanimously approved the proposal.
- The Board reviewed the proposal submitted by Down to Earth Landscaping for drainage repair for \$19,867.29
 - During discussion, the Board agreed that the landscaping and trail portion of \$480 and \$1590 needs to be removed from the contract as it is not needed for this project.
 - Marci motioned to approve the proposal, contingent upon Joe Arizzi from Kimley Horn reviewing and approving the proposal, Rose seconded. The Board unanimously approved the Down to Earth proposal, contingent upon the Kimley Horn review.

ADJOURNMENT: Lennin moved to adjourn; Rose seconded. The Board unanimously approved to adjourn at 7:36pm.

NEXT MEETING: Scheduled for August 25, 2022 at 7:00pm.

Respectfully submitted,

Lennin Lopez, Secretary/ARHA Director